

Patient Information				
First Name	Last Name	Date of Birth		
Address	City	State Zip		
Home Phone	Work Phone	Cell		
Social Security #				
Insurance Information				
Primary Carrier Name	Primary Insured Name			
ID #	Group Name	Group #		
Secondary Carrier Name	Secondary Insured Name			
ID #	Group Name	Group #		

I hereby authorize my insurance benefits to be paid directly to Hunterdon Integrative Physicians. I understand that I am responsible for verifying insurance participation and treatment coverage. I agree that I am financially responsible for any unpaid balances including non-covered services. In the event that Hunterdon Integrative Physicians is not a provider of my insurance carrier, I understand that I am responsible to pay any charges incurred at the time of service. I authorize Hunterdon Integrative Physicians to release any information to my insurance company as needed when processing claims.

I am aware that new patient missed appointments and appointments cancelled with less than 24 hours notice are subject to a \$150 fee.

Patient Signature



# **HIPAA Notice of Privacy Practices**

#### THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

This Notice of Privacy Practices describes how we may use and disclose your protected health information (PHI) to carry out treatment, payment or health care operations (TPO) and for other purposes that are permitted or required by law. It also describes your rights to access and control your protected health information. "Protected health information" is information about you, including demographic information, that may identify you and that relates to your past, present or future physical or mental health or condition and related health care services.

#### 1. Uses and Disclosures of Protected Health Information

#### **Uses and Disclosures of Protected Health Information**

Your protected health information may be used and disclosed by your physician, our office staff and others outside of our office that are involved in your care and treatment for the purpose of providing health care services to you, to pay your health care bills, to support the operation of the physician's practice, and any other use required by law.

**Treatment:** We will use and disclose your protected health information to provide, coordinate, or manage your health care and any related services. This includes the coordination or management of your health care with a third party. For example, we would disclose your protected health information, as necessary, to a home health agency that provides care to you. For example, your protected health information may be provided to a physician to whom you have been referred to ensure that the physician has the necessary information to diagnose or treat you.

**<u>Payment</u>**: Your protected health information will be used, as needed, to obtain payment for your health care services. For example, obtaining approval for a hospital stay may require that your relevant protected health information be disclosed to the health plan to obtain approval for the hospital admission.

**Healthcare Operations:** We may use or disclose, as-needed, your protected health information in order to support the business activities of your physician's practice. These activities include, but are not limited to, quality assessment activities, employee review activities, training of medical students, licensing, and conducting or arranging for other business activities. For example, we may disclose your protected health information to medical school students that see patients at our office. In addition, we may use a sign-in sheet at the registration desk where you will be asked to sign your name and indicate your physician. We may also call you by name in the waiting room when your physician is ready to see you. We may use or disclose your protected health information, as necessary, to contact you to remind you of your appointment.

We may use or disclose your protected health information in the following situations without your authorization. These situations include: as Required By Law, Public Health issues as required by law, Communicable Diseases: Health Oversight: Abuse or Neglect: Food and Drug Administration requirements: Legal Proceedings: Law Enforcement: Coroners, Funeral Directors, and Organ Donation: Research: Criminal Activity: Military Activity and National Security: Workers' Compensation: Inmates: Required Uses and Disclosures: Under the law, we must make disclosures to you and when required by the Secretary of the Department of Health and Human Services to investigate or determine our compliance with the requirements of Section 164.500.

**Other Permitted and Required Uses and Disclosures** Will Be Made Only With Your Consent, Authorization or Opportunity to Object unless required by law.

You may revoke this authorization, at any time, in writing, except to the extent that your physician or the physician's practice has taken an action in reliance on the use or disclosure indicated in the authorization.

#### Your Rights

Following is a statement of your rights with respect to your protected health information.

<u>You have the right to inspect and copy your protected health information.</u> Under federal law, however, you may not inspect or copy the following records; psychotherapy notes; information compiled in reasonable anticipation of, or use in, a civil, criminal, or administrative action or proceeding, and protected health information that is subject to law that prohibits access to protected health information.

<u>You have the right to request a restriction of your protected health information.</u> This means you may ask us not to use or disclose any part of your protected health information for the purposes of treatment, payment or healthcare operations. You may also request that any part of your protected health information not be disclosed to family members or friends who may be involved in your care or for notification purposes as described in this Notice of Privacy Practices. Your request must state the specific restriction requested and to whom you want the restriction to apply.

Your physician is not required to agree to a restriction that you may request. If physician believes it is in your best interest to permit use and disclosure of your protected health information, your protected health information will not be restricted. You then have the right to use another Healthcare Professional.

You have the right to request to receive confidential communications from us by alternative means or at an alternative location. You have the right to obtain a paper copy of this notice from us, upon request, even if you have agreed to accept this notice alternatively i.e. electronically.

<u>You may have the right to have your physician amend your protected health information.</u> If we deny your request for amendment, you have the right to file a statement of disagreement with us and we may prepare a rebuttal to your statement and will provide you with a copy of any such rebuttal.

## You have the right to receive an accounting of certain disclosures we have made, if any, of your protected health information.

We reserve the right to change the terms of this notice and will inform you by mail of any changes. You then have the right to object or withdraw as provided in this notice.

#### **Complaints**

You may complain to us or to the Secretary of Health and Human Services if you believe your privacy rights have been violated by us. You may file a complaint with us by notifying our privacy contact of your complaint. We will not retaliate against you for filing a complaint.

This notice was published and becomes effective on or before 6 February 2013.

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We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. If you have any objections to this form, please ask to speak with our HIPAA Compliance Officer in person or by phone at our Main Phone Number.

Signature below is only acknowledgement that you have received this Notice of our Privacy Practices:

Print Name: Signature	Date
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Patient Name:	Date of Birth:		
How did you hear about us?			
Please explain why you are visiting us today:			
List any other medical problems:			
1			
2.			
3			
4			
List any other clinicians (name and type), therapists, e	etc. who are currently treating you and for what:		
1.			
•			
3			
List any vitamins, supplements, prescriptions or over-	the-counter medications you are currently taking		
1 2			
3.			
What is your Pharmacy preference? (please provide p	hone #):		
Social History:			
Drug Allergies/Sensitivities:			
Smoking History: Never smoked Currently smo	ke Use to smoke(amt and date quit)		
Alcohol History: Never/rarely Currently drink (average drinks per week)			
Drug Use: Never Past use of	Current use of		
Education / Occupation (Current or Retired):			
Marital Status: Single Married Separated Divorced Widowed			
History of Surgeries/Hospitalization (Include dates):			



### Family Medical History (please list who):

Abuse	Eczema			
Alcoholism	Epilepsy/Seizures			
Allergies	Gastrointestinal Disease			
Arthritis	Hearing Loss			
Autoimmune Disease	Heart Disease			
Birth Defects	High Cholesterol			
Bleeding Disorder	Migraines			
Cancer	Psychological Illnesses			
Diabetes	Smoking			
Drug Abuse	Other			
Father's Blood TypeRH	Mother's Blood TypeRH			
	Children Only			
Prenatal History:				
Pregnancy Complications:				
Medications: Illnesses:				
Trauma: Location of birth:				
Duration of Pregnancy (# of weeks):				
Birth Weight Birth Le	ength Apgar Scores /			
Health issues:				
Feeding: Breast Formula				
Developmental Landmarks (age):				
Sat upStarted speaki	ngBladder Training			
StoodFirst Tooth	Bowel Training			
Rolled OverWalked				
School History:				
Special Education Needs:				
Behavior Problems:				
Sports/Recreational Activities:				



Constitutional:	Skin:
Significant weight change (10lbs or more)	Rashes/sores/lesions
Appetite problems	Bruising
Low/High energy	Breasts:
Change in stress/mood	Pain/Discharge
Unexplained fever	Lumps in breasts
Heat/cold intolerance	Infectious Diseases:
Unusual thirst	Parasites
Sleep problems	HIV
Eyes/Ears/Nose/Throat:	Chicken Pox
Hearing loss	Hepatitis
Ringing in ears	Tick Diseases
Nasal congestion	COVID
Nose bleeding	Whooping Cough
Bleeding gums/mouth sores	Diphtheria
Impaired taste	TB
Visual Problems	Rheumatic Fever
Neurological:	Meningitis
Dizziness/Vertigo/Fainting	STI
Balance / Coordination problems	Women Only:
Cardiovascular:	Age of menstrual onset:
Chest Pain	Regular: Y N
Palpitations	Cycle: (# of days)
Shortness of Breath	Flow: Heavy Medium Light
Swollen legs	Clots?
Unusual cough	Cramps?
Gastrointestinal:	Premenstrual symptoms
Nausea/vomiting	Date of last period
Diarrhea/constipation	Date of last pelvic exam
Change in stool	Date of last Pap test and result
Rectal bleeding	Unusual discharge?
Abdominal pain	Vaginal itching
Gas/bloating	How many pregnancies?
Heartburn	How many children born?Stillbirths?
Trouble swallowing	How many c-sections?
Genitourinary:	How many miscarriages? Abortions?
Painful Urination	Pregnancy complications?
Blood in urine	Men Only:
Sexual difficulty	Enlarged Prostate
Difficulty controlling urine/bowels	Elevated PSA
Musculoskeletal:	Urethral discharge
Muscle cramps/pains/fatigue	
Joint stiffness/swelling/pain	